



QMHA Non-Bachelors Qualification Worksheet

Type your name as it appears on your ID. Then continue to page 2.

Name	
Email Address	

QMHA registration requires a bachelor’s degree in behavioral health or alternatively a combination of three years of relevant education and occupational experience. Review the formula for assessing experience and education. Call or “online chat” with MHACBO staff if you have questions.

This form MUST be typed, saved as a PDF, and submitted through Certemy

QMHA Qualification Matrix Formula	
Relevant Occupational Experience	Relevant Education
6,000 Experience Hours: (3 full-time years) of relevant behavioral health occupational experience	No relevant behavioral health education
5,000 Experience Hours: (2.5 full-time years) of relevant behavioral health occupational experience	18 quarter college credits or 180 education hours <i>(minimum behavioral health specific education: 180 hours)</i>
4,000 Experience Hours: (2 full-time years) of relevant behavioral health occupational experience	36 quarter college credits or 360 education hours <i>(minimum behavioral health specific education: 360 hours)</i>
3,000 Experience Hours: (1.5 full-time years) of relevant behavioral health occupational experience	54 quarter college credits or 540 education hours <i>(minimum behavioral health specific education: 450 hours)</i>
2,000 Experience Hours: (1 full-time year) of relevant behavioral health occupational experience	72 quarter college credits or 720 education hours <i>(minimum behavioral health specific education: 450 hours)</i>
1,000 Experience Hours: (0.5 full-time years) of relevant behavioral health occupational experience	90 quarter college credits or 900 education hours <i>(minimum behavioral health specific education: 450 hours)</i>
No Experience Hours	Bachelor’s degree in behavioral health related studies

<i>This section is for MHACBO use only – Please proceed to Page 2</i>	
Qualification Category	Total Years (auto calculation)
Relevant Behavioral Health Occupational Exp	
College Credits Earned	
Behavioral Health CEUs	
Total Qualifying Years	

- Please use the form below to list previous or current places of social service employment, supervisor information, and total hours worked.
- 1 year of full time employment is equaled to 2000 total work hours, 6 months of full time employment is equal to 1,000 total work hours.
- All submissions will be primary source verified by MHACBO staff.

Agency	Supervisor	Employment Start Date	Employment End Date	Total Work Hours	Total Years (Auto Calculating)
Total Experience					

Examples of relevant occupational experience includes:
Peer support services (PSS, CRM, PRC, PWS)
Behavioral Health volunteer work or internship hours
Domestic Violence or Homeless Shelters
Residential Addictions/Mental Health milieu
Addiction Services including service delivery to those with mental health challenges (CADAC, CGAC)
Other social service program experience with service delivery to those with mental health challenges

Education

- Please use the form below to list previous or current places of college/university education
- 36 Quarter College Credits is equaled to one year towards the three year requirement of education/work experience
- All submissions will be primary source verified by MHACBO staff
- If submitting Semester Hours, please multiply them by 1.5 (Ex: 3 Semester Hours = 4.5 Credits Earned)

College/University Credits

Name of College/University	Total credits earned	Total Years (auto-calculating)
Total College/University Education		

Other Education (non-college) workshops, CEUs, seminars, trainings, etc. If you are entering hours for Relias or similar online education, you can simply type "Relias trainings" and enter total number of training hours accrued.

Name of Training	Total Clock Hours	Total Years (Auto-Calculating)
Total CEUs		

Save and upload this form, along with a copy of your transcripts and CEU training certificates to your Certemy account.

Examples of accepted college courses and CEU training accreditations.

36 College Credits or 24 Semester Hours of Behavioral Health/Science Education = 1 year

Examples of Coursework may include:

- PSY: Psychology
- HUM: Human Services / Humanities
- HDE: Human Development
- HS: Human Services
- HE: Health
- AD: Alcohol & Drug Counseling
- SOC: Sociology
- COUN: Counseling
- CMN: Communication
- CPSY: Counseling Psychology
- SW: Social Work
- SPED: Special Education
- SPSY: School Psychology
- PRAC: Practicum "classroom" hours determined by credits/semester hours
- SEM: Seminar courses specific to behavioral health/science

360 Accredited Clock Hours of Trainings/Workshops/Seminars/CEUs/Conference hours, etc. = 1 year

Examples of Approved/Accredited training may include:

- Accreditation Council for Continuing Medical Education (ACCME)
- Addiction Counselor Certification Board of Oregon (ACCBO)-now Mental Health And Addiction Certification Board(MHACBO)
- American Association for Marriage and Family Therapy (AAMFT)
- American Association of Sexuality Educators, Counselors and Therapists (AASECT)
- American Family Therapy Academy (AFTA)
- American Medical Association (AMA)
- American Nurses Credentialing Center (ANCC)
- American Psychiatric Association (APA)
- American Psychological Association (APA)
- American Society of Clinical Hypnosis (ASCH)
- American Society of Clinical Oncology (ASCO)

- Association of Family and Conciliation Courts (AFCC)
- Association of Social Work Boards (ASWB)
- California Board of Registered Nursing (BRN)
- Canadian Counselling and Psychotherapy Association (CCPA)
- Certification Board for Music Therapists (CBMT)
- Commission for Case Manager Certification (CCMC)
- Commission on Rehabilitation Counselor Certification (CRCC)
- Eye Movement Desensitization and Reprocessing Institute, Inc. (EMDR)
- George Fox University
- International Association for Continuing Education and Training (IACET)
- International Employee Assistance Professionals Association (EAPA)
- Multnomah County Mental Health and Addiction Services (MHAS)
- National Association for Addiction Professionals (NAADAC – Prev. Nat'l Assoc. for Alcoholism and Drug Abuse Counselors)
- National Association of Long Term Care Administrator Boards (NAB)
- National Association of School Psychologists (NASP)
- National Association of Social Workers (NASW – national and all state chapters)
- National Board for Certified Counselors (NBCC)
- National Council on Problem Gambling (NCPG)
- Oregon Department of Human Services (DHS)
- Oregon Department of Veterans' Affairs (ODVA)
- Oregon Friends of C. G. Jung (OFJ)
- Oregon Health and Science University (OHSU)
- Oregon Health Authority (OHA)
- Oregon Nursing Home Administrators Board (NHAB)
- Oregon Psychoanalytic Center (OPC)
- Oregon State Hospital Department of Social Work (OSH)
- Pacific Northwest Society of Jungian Analysts (PNSJA)
- Pain Society of Oregon (PSO)
- U.S. Department of Veterans Affairs (VA)
- Continuing education approved by other State Social Work Licensing Boards, State Professional Counseling/Therapy Boards, State Addiction Certification Boards