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MHACBO CGAC Continuing Education Log - 40 Hours Required

Name	Date	Certification Expiration Date
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You must attach photocopies of certificates and/or transcripts to verify all education

	Course / Training / Workshop / College Course	Date: month/ year	Provider Sponsor Instructor	Category I or II?	Clock Hours
* Required	Ethics Training (minimum 6 hours) - List Here				
* Required	Suicide Prevention (minimum 2 hours) - List Here				
	TOTAL HOURS				

Please refer to page 2 for questions about Category I or Category II courses, or the MHACBO Extension Policy.

Certification is granted for a two year period. It may be renewed by recertification, a process designed to assist the CGAC in maintaining and expanding competence. If your certification has lapsed, you must file for an extension (see Extension Policy below), otherwise your certification will expire. After the 120 day maximum extension period available, but before one year after your certificate has expired, you may reactivate your certification by submitting a completed recertification application and a \$50 reinstatement fee in addition to the \$175 recertification fee.

All CGAC's must complete 6 hours of Ethics continuing education as a part of their 40 hours of continuing education, in order to renew their certification. MHACBO will accept virtually all counseling related Ethics courses. Suicide Prevention is required as of July 2021 per HB2315

1. The recertification applicant must demonstrate 40 clock hours of continuing education. This can be a college course work, workshops, in-services, trainings, or classes.
2. The recertification applicant must complete the Record of Training Education and attach all certificates or transcripts. Only training hours recorded on the log form accompanied by a certificate will be accepted. Program schedules, syllabuses, flyers will not be accepted.
3. Hours are broken down into two categories:

Category I: Gambling Counselor Education - minimum 20 hours - <i>Gambling Conferences, Gambling Trainings Gambling Epidemiology, Gambling Counseling Science-based Best Practices, Gambling Pathology, etc...</i>	Category II: Counseling Education - maximum of 20 hours: <i>Managed Care, Counseling Survivors of Trauma, Psychiatric Disorders, general college psychology coursework, social work coursework, general behavioral health software training, ethics etc.</i>
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All 40 hours can be alcohol and drug specific training. Continuing Education hours do not necessarily have to be MHACBO approved.

EXTENSION POLICY

Any CADC (CADC I, CADC II, CADC III) wishing to acquire an extension on expiring certification, can request an extension by going to <https://mhacbo.org/en/forms-info/forms/>. A no charge 30 day extension will be granted upon request. An additional 90 days (for a total of 120 days of extension from expiration of the certificate), may be granted at a cost of \$50.